

## Letter of confirmation for student traineeship

To be completed by the host institution:

It is hereby certified that

Mr./Ms. \_\_\_\_\_

home university: Catholic University of Applied Sciences Mainz

has worked as a trainee in our institution

from \_\_\_\_\_ (day, month, year)

to \_\_\_\_\_ (day, month, year)

with \_\_\_\_\_ hours per week

Programme of the traineeship period including tasks carried out by the trainee:

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\_\_\_\_\_ Name of host institution

\_\_\_\_\_ Name of signatory

\_\_\_\_\_ Function

\_\_\_\_\_ Date

\_\_\_\_\_ Stamp and Signature

Please note that this certification should be filled in at the end of the stay!