

## **Internship Agreement**

between

(name of organization, street, city; country), abbreviated ... (XXX)

and

faculty "Social Work and Social Sciences" of the Catholic University of Applied Sciences Mainz, Saarstr. 3, 55122 Mainz (Germany), abbreviated KHM.

In the Bachelor's programme "**Social Sciences: Migration and Integration**" students are required to spend a year abroad. They can choose between two semesters of study or one practical semester and one semester of study. An internship in the practical semester usually lasts at least 18 weeks respectively 90 full-time working days.

### **Organisational fields and tasks**

1. The organisation in which the internship is carried out should
  - a. operate in a field related to social science, or
  - b. operate in the field or a related field of migration and integration.
2. The intern should be able to participate, support or at least observe the organisational tasks or complete instructed tasks independently.

### **Obligations**

1. XXX instructs a suitable member of staff to supervise the intern. The supervisor should have successfully completed a social science degree or has successfully completed a different academic degree or has sufficient working experiences. As a contact person, the supervisor shall be regularly available.
2. The intern carefully undertakes the tasks assigned within the framework of the internship to comply with the instructions and to observe the applicable rules and regulations.

### **Insurance**

1. During the internship, the student status shall remain for the intern. Therefore he is legally insured according to the German Social Code (§ 2, Abs. 1, Nr. 8c SGB VII) in case of accident. In the event of an accident, XXX inform KHM about the accident.
2. If the liability risk of the student is not covered by XXX's liability insurance during the practical activity, XXX must inform the student of his or her liability for damages and recourse.
3. The intern shall take care of his own health insurance.

### **Certificate**

1. XXX issues a certificate after completion of the internship.
2. This certificate contains information on the contents of the practice, internship times in hours per day and week and possible absences in days.

## Termination

1. The internship may be terminated by either party (xxx or the intern) with one month notice. In the event of good cause, termination with immediate effect is possible.

Date

Date

XXX

Student/Intern